



Tuesday, September 11, 2018 September Work Session

Shelby County Board of Education Work Session Meeting
160 S. Hollywood, Coe Auditorium
5:30pm

1. Roll Call

Subject **1.1 Roll Call**

Meeting Sep 11, 2018 - September Work Session

Category 1. Roll Call

Type

2. Pledge of Allegiance

Subject **2.1 Pledge of Allegiance**

Meeting Sep 11, 2018 - September Work Session

Category 2. Pledge of Allegiance

Type

3. Moment of Silence

Subject **3.1 Moment of Silence**

Meeting Sep 11, 2018 - September Work Session

Category 3. Moment of Silence

Type

4. Approval of Agenda

Subject **4.1 Approval of the Agenda**

Meeting Sep 11, 2018 - September Work Session

Category 4. Approval of Agenda

Type Action

Recommended Action It is recommended that the Shelby County Board of Education approves the agenda of the September 11, 2018 Board Work Session.

Responsible Departments: Dorsey E. Hopson, II, Superintendent
 Brian Stockton, Chief of Staff
 Jennifer Ervin, Interim General Counsel, Chief Legal Officer
 Dr. Angela Whitelaw, Chief of Schools

Bradley Leon, Chief of Strategy and Performance Management
 Trinette Small, Chief of Human Resources
 John Williams, Chief Information Officer
 Beth Phalen, Chief of Business Operations
 Gerald Darling, Chief of Student Services
 Lin Johnson, Chief Financial Officer
 Natalia Powers, Chief of Communications
 Leon Pattman, Chief of Internal Audit

Motion & Voting

It is recommended that the Shelby County Board of Education approves the agenda of the September 11, 2018 Board Work Session.

Motion by Shante Avant, second by Stephanie P Love.

Final Resolution: Motion Passes

Aye: Shante Avant, Miska Clay Bibbs, Teresa Jones, Stephanie P Love, Scott McCormick, Billy Orgel, Kevin Woods, Joyce D Coleman, Michelle R McKissack

5. Chairman's Report

Subject 5.1 Chairman's Report

Meeting Sep 11, 2018 - September Work Session

Category 5. Chairman's Report

Type

Responsible Department: Shante K. Avant, Board Chair

6. Superintendent Report(s)

Subject 6.1 Superintendent's Report

Meeting Sep 11, 2018 - September Work Session

Category 6. Superintendent Report(s)

Type

Responsible Department: Dorsey E. Hopson, II

Subject 6.2 Monthly KPIs: Teacher Vacancies and School Culture Surveys

Meeting Sep 11, 2018 - September Work Session

Category 6. Superintendent Report(s)

Type Information, Presentation

Responsible Department: Bradley Leon, Chief of Strategy and Innovation

File Attachments

[SCBE Monthly KPIs_09 2018 DRAFT.pdf \(1,193 KB\)](#)

[Destination 2025 Monthly_09 2018 DRAFT.pdf \(934 KB\)](#)

7. Staff Action Items

Subject 7.1 Read To Be Ready Coaching Network Grant

Meeting	Sep 11, 2018 - September Work Session
Category	7. Staff Action Items
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$10,000.00
Budgeted	No
Budget Source	12 — Federal Projects
Recommended Action	It is recommended that the Shelby County Board of Education approves the acceptance of the Read to be Ready Coaching Network Grant in the amount of \$10,000 for the 2018-19 school year.

Responsible Department: Dr. Angela Whitelaw, Interim Chief of Schools

File Attachments

[Read to be Ready Background.Understanding.pdf \(1,642 KB\)](#)

[Read to be Ready Board Report.pdf \(752 KB\)](#)

[Read to be Ready BBD.pdf \(426 KB\)](#)

Subject 7.2 Procurement: Discovery Education

Meeting	Sep 11, 2018 - September Work Session
Category	7. Staff Action Items
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$1,000,000.00
Budgeted	Yes
Budget Source	Fund 12 – Federal Funding
Recommended Action	It is recommended that the Shelby County Board of Education approve the purchase of services from Discovery Education to provide professional development for the development of STEM teaching and learning in 20 schools.

Responsible Department: Dr. Angela Whitelaw, Interim Chief of Schools

Item removed from agenda during meeting 9/11/2018.

File Attachments

[Board Report Rev10.17 Page 1- STEM.pdf \(316 KB\)](#)

[Board Report Page 2-Stem.pdf \(34 KB\)](#)

[Board Briefing Document Ver.4 STEM.pdf \(266 KB\)](#)

[SHELBY COUNTY SCHOOLS-METROPOLITAN NASHVILLE PUBLIC SCHOOLS PIGGYBACK LETTER \(003\).pdf \(75 KB\)](#)

[Discovery Ed.pdf \(2,899 KB\)](#)

Subject 7.3 Educational Epiphany

Meeting	Sep 11, 2018 - September Work Session
Category	7. Staff Action Items
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$200,000.00
Budgeted	Yes
Budget Source	Fund 1- General Funds
Recommended Action	It is recommended that the Shelby County Board of Education approve a 1-year renewable \$200,000 (annually) professional services contract to Educational Epiphany for teachers, teacher leaders, school based teams (ILTs), assistant principals, principals, district content leads, and principal supervisors (ILDs) in Shelby County Schools. This scope of work for a multi-tiered approach to district-wide professional learning has a primary focus in the area of literacy. This work will drive student achievement as teachers, teacher leaders, and personnel supporting schools become more knowledgeable of the transdisciplinary literacy standards deepening content knowledge yielding a laser-like focus in teaching and learning.

Responsible Department: Dr. Angela Whitelaw, Interim Chief of Schools

File Attachments

[Board Report Rev10.17 Page 1- Educational Epiphany.pdf \(322 KB\)](#)
[ed epiphany board report Page 2.pdf \(185 KB\)](#)
[ed epiphany briefing.pdf \(448 KB\)](#)
[Educational Epiphany-Consulting Agreement\(vendor & legal\).pdf \(1,279 KB\)](#)

Subject	7.4 iStation Renewal 2018-19
Meeting	Sep 11, 2018 - September Work Session
Category	7. Staff Action Items
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$265,602.00
Budgeted	Yes
Budget Source	All Early Childhood Grant Funds
Recommended Action	It is recommended that the SCS Board of Education approve the iStation Renewal contract for a total of \$265,602 for 5,420 individual student licenses. This includes istation's full implementation of literacy and math instruction and assessments in 271 Pre-K classrooms for the 2018-2019 school year. Each approved class will be utilizing iStation. The iStation Reading and Math Assessment is aligned with the district's goal #1: Strengthening Early Literacy. Istation will also ensure high-quality literacy instruction in all Pre-K classrooms.

Responsible Department: Dr. Angela Whitelaw, Interim Chief of Schools

File Attachments

[Board Report Rev10.17 Page 1- Istation.pdf \(315 KB\)](#)
[Board Report Rev10.17 Page 2- Istation.pdf \(130 KB\)](#)
[istation briefing.pdf \(61 KB\)](#)
[istation pdf.pdf \(1,851 KB\)](#)

IStation (vendor & legal signed).pdf (493 KB)

Subject **7.5 Phase 2 of 2018 Playground Installation Project**

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$253,200.00

Budgeted Yes

Budget Source Fund 12 – Federal Projects

Recommended Action It is recommended that the SCS Board approve the bid from Wilcon Services for a total amount of \$253,200.00 to cover the cost of three playground installations and two canopies.

Responsible Department: Dr. Angela Whitelaw, Interim Chief of Schools

File Attachments

Board Report Rev10.17 Page 1- Playground.pdf (323 KB)
 early childhood playground board report page 2.pdf (88 KB)
 early childhood playground briefing.pdf (240 KB)
 early childhood playground letter.pdf (207 KB)
 early childhood playground pdf.pdf (641 KB)
 7.5 Wilco_Services_Inc.pdf (413 KB)

Subject **7.6 SCS Pipeline Grant**

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$100,000.00

Budgeted Yes

Budget Source 01 - General Funds

Recommended Action It is recommended that the Shelby County Board of Education accepts the addendum amount of \$100,000.00 to the existing Principal Pipeline Grant to continue the Leadership Development Pipeline to develop school Assistant Principals and PLC coaches for school principalship.

Responsible Department: Dr. Angela Whitelaw, Interim Chief of Schools

Updated documents added: 9/10/18

Item amended during work session

Amended dollar amount: \$ 100,000.00

Amended recommended action: It is recommended that the Shelby County Board of Education accepts the addendum amount of \$100,000.00 to the existing Principal Pipeline Grant to continue the Leadership Development Pipeline to develop school Assistant Principals and PLC coaches for school principalship.

Original Recommended action: The Office of Leadership development has been granted an addendum of \$100,000 to the existing Principal Pipeline Grant. It is recommended that the Shelby County Board of Education approves The Memorandum of Understanding for a professional services contract with Union University for Leadership Development of Professional Learning Coaches and Assistant Principals. Union University has agreed to partner with us for this academic year at the cost of \$36,000.

File Attachments

Board Briefing Leadership Development Pipeline Grant.pdf (230 KB)
 Board Report Rev10.17 Page 1- Leadership Development Pipeline.pdf (132 KB)
 Grant Award.pdf (160 KB)

Subject **7.7 2018 Head Start Grant Budget Revision**

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$191,149.71

Budgeted Yes

Budget Source 12 — Federal Projects

Recommended Action It is recommended that the Shelby County Board of Education approves the 2018 Head Start Grant Budget Revision in the amount of \$191,149.71.

Responsible Department: Dr. Angela Whitelaw, Interim Chief of Schools

File Attachments

Head Start grant award.pdf (423 KB)
 Head Start grant background.pdf (419 KB)
 Head Start grant BBD.pdf (745 KB)
 Head Start grant Board Report.pdf (1,031 KB)
 Head Start grant narrative.pdf (745 KB)

Subject **7.8 Head Start Continuation Application**

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Dollar Amount \$23,909,287.00

Budget Source 12 — Federal Projects

Recommended Action It is recommended that the Shelby County Board of Education approve the 2019 Head Start grant continuation application.

Responsible Department: Dr. Angela Whitelaw, Interim Chief of Schools

File Attachments

[head start continuation grant Board Report.pdf \(916 KB\)](#)

[head start continuation grant BBD.pdf \(528 KB\)](#)

[head start continuation grant background.pdf \(836 KB\)](#)

[head start continuation grant financials.pdf \(282 KB\)](#)

Subject 7.9 ACL Services, LTD License Agreement

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$3,007.79

Budgeted Yes

Budget Source 01 -General Fund

Recommended Action It is recommended that the Shelby County Board of Education approve the request to purchase one additional ACL software user license for the amount of \$3,007.79.

Responsible Department: Leon Pattman, Chief of Internal Audit

File Attachments

[02Board Briefing Document_082018.pdf \(228 KB\)](#)

[ACL REVISED Quote_082018.pdf \(293 KB\)](#)

[ACL Agreement.pdf \(104 KB\)](#)

Subject 7.10 Fiscal Year 2018 Farm to School Grant

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Dollar Amount \$97,802.00

Budgeted No

Budget Source 10 - Nutrition

Recommended Action It is recommended that the Shelby County Board of Education approves acceptance of the Fiscal Year 2018 Farm to School Grant in the amount \$97,802.00 from the United States Department of Agriculture in order to further the aims and objectives of the Farm to School Program.

Responsible Department: Elizabeth Phalen, Chief of Business Operations

File Attachments

scs_F2S_FY2018_narrative.pdf (663 KB)

SCS_F2S_FY2018_Budget_Narrative_Revised2.pdf (167 KB)

Award Package-FY18 IMP-Shelby County BOE.pdf (487 KB)

Board Briefing Document Ver.4 - Central Nutrition Center - Farm To School Implementation Grant.pdf (287 KB)

Subject	7.11 Armed Guard Security Services for the 2018-2019 School Year
Meeting	Sep 11, 2018 - September Work Session
Category	7. Staff Action Items
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$1,560,000.00
Budgeted	Yes
Budget Source	10 - Nutrition
Recommended Action	It is recommended that the Shelby County Board of Education approves the renewal of contracts for armed and unarmed guard service providers. The service providers will be billed \$17.00 an hour for armed guard services and 13.50 for unarmed guard service for fiscal year 2018-2019. The total amount requested for contract renewal is \$1,560,000.00 that includes services for Safety and Security of \$1,000,000.00 and Nutrition Services for \$560,000.00.
Responsible Department:	Gerald Darling, Chief of Student Services
Board Briefing Document and Chief notes updated	9/10/18; 9/11/18
Contracts added	9/11/18 during Board Work Session
Amended dollar amount:	1560000.00

File Attachments

7.11 Chief Notes 09-25-18 Armed -Unarmed Guards.pdf (338 KB)

13-BBM 09-25-2018 Student Services Safety and Security Armed and Unarmed Guard Services Various Locations.pdf (216 KB)

Board Briefing Safety and Security.pdf (94 KB)

Class_A_Security_LLC_(Approved)_(New_Guard_Services_Agreement).rtf.pdf (494 KB)

G_T_Security_New_Contract_x.docx.pdf (491 KB)

Men_In_Blue_New_Contract.docx.pdf (492 KB)

Metropolitan_Anti_Crime_Agency_New_Contract.docx.pdf (490 KB)

Numark_International_Security_New_Contract.docx.pdf (497 KB)

Unversity_Security_New_Contract.docx.pdf (492 KB)

Subject	7.12 Resolution Approving the Acceptance of Apple Inc. Common Stock Donation
Meeting	Sep 11, 2018 - September Work Session
Category	7. Staff Action Items
Type	Action (Consent)
Recommended Action	It is recommended that the Shelby County Board of Education accepts the donation of Apple Inc. Common Stock.
Responsible Department:	Lin Johnson, Chief Financial Officer

File Attachments
[Apple Inc. Stock Acceptance.pdf \(38 KB\)](#)

Subject **7.13 Resolution Approving the Sale of Apple Inc. Common Stock**

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Recommended Action It is recommended that the Shelby County Board of Education approves the sale of Apple Inc. Common Stock.

Responsible Department: Lin Johnson, Chief Financial Officer

File Attachments
[Apple Inc. Stock Sale.pdf \(38 KB\)](#)

Subject **7.14 September 2018 Budget Amendment**

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Recommended Action It is Recommended that the Shelby County Board of Education approves the September 2018 Budget Amendment.

Responsible Department: Lin Johnson, Chief Financial Officer

File Attachments
[FY 2018 Carryforward Purchase Orders @ 6-30-18.pdf \(360 KB\)](#)
[FY 2018-19 September 2018 Board Briefings - Finalv2.pdf \(304 KB\)](#)
[FY 2018-19 September 2018 Resolution Amendment - Finalv2.pdf \(330 KB\)](#)

Subject **7.15 September 2018 Capital Improvement Projects (CIP) Budget Amendment**

Meeting Sep 11, 2018 - September Work Session

Category 7. Staff Action Items

Type Action (Consent)

Fiscal Impact Yes

Budgeted Yes

Budget Source 07- Capital Improvements

Recommended Action It is recommended that the Shelby County Board of Education approves the September 2018 Amendment to the Shelby County Schools 2018-2019 Capital Improvement Projects budget.

Responsible Department: Lin Johnson, Chief Financial Officer

Item will be added during meeting

File Attachments

FY2019 CIP Budget Amendment Septemberv2.pdf (558 KB)

FY 2018-19 September 2018 CIP Funds_Briefing-Finalv2.pdf (81 KB)

8. Board Items

9. Adjournment

Subject 9.1 Adjourn the Meeting

Meeting Sep 11, 2018 - September Work Session

Category 9. Adjournment

Type Procedural

Shelby County Schools offers educational and employment opportunities without regard to race, color, religion, sex, creed, age, disability, national origin, or genetic information.